

**USF EDUCATION ABROAD OFFICE
COURSE APPROVAL FORM**

(Please print clearly)

_____ U# _____ has my permission to be registered for the following USF Education Abroad
 (Student's name)
 Course(s) to be offered as part of _____ during _____ Term, 2_____
 (Name of Program) (Fall/Spring/Summer)

Name of course(s) and code(s) at host institution (if applicable):	USF Course Number & Title	Sem.Hrs.	S/U	Audit	Internship	Dept. Approval Signature	Print Name
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Academic Advisor of Student's Major. By signing I affirm the above classes will count towards graduation.

_____ Signature _____ Print _____ Department _____ Phone _____

USF EDUCATION ABROAD OFFICE COURSE REGISTRATION POLICY

This form is **required** in order for the Education Abroad Office to enter students' course registrations. It is the student's responsibility to obtain course approvals and submit this form to the Education Abroad Office prior to the program. A student enrolled in a USF education abroad or exchange program may make changes in course registration with the Education Abroad Office; however, it is the student's responsibility to contact the Education Abroad Office no later than the first (1st) week of classes to notify of any change.

A change is defined as (1) adding or dropping a class; (2) changing the number of credit hours in variable-hour courses; and (3) auditing a class instead of taking it for credit or vice versa.

Course changes must be approved by the Academic Advisor, Instructor of Record, or USF Program Director. Failure by the student to notify the Education Abroad Office of course/credit changes while abroad will result in academic and/or financial penalty.

I understand my responsibility to obtain the required course approval(s).

(Student's Signature)

Questions regarding Education Abroad course registration should be directed to:

Education Abroad Office
 University of South Florida
 4202 E. Fowler Ave., CPR107
 Tampa, Florida 33620-5550

Tel: (813) 974-4043
 Fax: (813) 974-4613
 Email: jpulos@iac.usf.edu