**University of South Florida**  
**International Services**  
**CADIVI (Venezuela) LETTER REQUEST FORM**

<table>
<thead>
<tr>
<th>USF ID: ___________________________</th>
<th>Today’s Date: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last/Family Name: __________________</td>
<td>First Name: _____________________________</td>
</tr>
</tbody>
</table>

**NOTE:**  
INTERNATIONAL SERVICES USES YOUR USF EMAIL FOR COMMUNICATION. IF YOU USE AN ALTERNATIVE EMAIL, PLEASE SEE MYUSF FOR INSTRUCTIONS ON FORWARDING YOUR USF EMAIL TO AN ALTERNATIVE ACCOUNT.

<table>
<thead>
<tr>
<th>Home Phone #: _______________</th>
<th>Cell Phone #: ___________________</th>
<th>Work Phone #: ___________________</th>
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**Immigration Status:**  
☐ F-1  ☐ Permanent Resident/Citizen  ☐ Other (e.g. E-2, H-4, etc.) _______

**Estimated Expenses:**  
☐ Fall 20____  ☐ Spring 20____  ☐ Summer 20____  ☐ Annual____-____  ☐ NOTARIZED

This letter is based on official University Estimates

**Exact Expenses:**  
☐ Fall 20____  ☐ Spring 20____  ☐ Summer 20____  ☐ Annual____-____  ☐ NOTARIZED

This letter is based on the print out from your expenses, therefore, you must provide an OASIS printout of your official expenses. The printout must include: full name, University ID# & corresponding semester.

**Language of Letter(s):**  
☐ English  ☐ Spanish

**Residency of Student:**  
☐ In-State  ☐ Out-Of-State

**The CADIVI Letter is written with following information:**
- Current Date
- Name as it appears in your OASIS record
- Degree & Major
- Current Term of Enrollment
- Tuition & Fees
- Mandatory Medical Expenses
- Estimated Living Expenses

**This Letter is due to be picked-up on:** ________________________

All CADIVI letter requests will be processed in 3 Business days.

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**For Office Use Only**

<table>
<thead>
<tr>
<th>Front Desk</th>
<th>Initials: _______</th>
<th>Date Received: _______</th>
<th>Date Passed: _______</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td>Initials: _______</td>
<td>Date Received: _______</td>
<td>Date Passed: _______</td>
</tr>
<tr>
<td>Advisor</td>
<td>Initials: _______</td>
<td>Date Received: _______</td>
<td>Date Passed: _______</td>
</tr>
</tbody>
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