Checklist of Items for Visa Renewal

☐ Contact the U.S. Embassy to set an appointment and to determine the procedures for visa application. (Please see: [http://usembassy.state.gov/](http://usembassy.state.gov/) for a current list of all U.S. Embassies and Consulates).

☐ Complete the on-line form, DS-160. It can be found at [https://ceac.state.gov/genniv/](https://ceac.state.gov/genniv/).

☐ Digital Passport style photos. Information can be found on the U.S. Embassy’s website regarding the requirements for digital photos.

☐ Documentation proving ties to your home country (I.e. Letter from future employer, Proof of property ownership, etc.)

☐ Receipt for the visa application fee.

☐ Receipt for the SEVIS fee. (For more information on the SEVIS fee, please see [www.fmjfee.com](http://www.fmjfee.com))

☐ SEVIS I-20 or DS-2019 signed by an International Services Advisor

NOTE: IF YOUR SOURCE OF FUNDING HAS CHANGED SINCE YOUR LAST I-20 OR DS-2019 WAS ISSUED, YOU WILL NEED TO REQUEST A NEW IMMIGRATION DOCUMENT WITH UPDATED FINANCES.

☐ Proof of Finances

☐ Valid Passport

☐ Copy of your transcripts (F-1 or J-1 Students)

☐ Letter of Enrollment (Students)

☐ Letter from your academic department explaining the type of research that you are doing, if you are a graduate student engaged in a thesis option or in writing your dissertation or a J-1 Professor, Research Scholar, or Specialist.

NOTE: When you return to USF, please bring a copy of your new visa and I-94 to INTERNATIONAL SERVICES.